



REGISTRATION FORM

Please complete and return with a non-refundable Registration fee of £30 to the address above or via online banking, using your child's surname as a reference. Account Name - Acorn Playgroup and pre-school; Acc No - 80492663; Sort Code – 20-92-54.

All details provided will be treated as strictly confidential, in accordance with the Data Protection Act 1998.

Please note Acorn Playgroup and Pre-School operate a 6 week notice period, should you wish your child to leave or reduce your child's sessions.

Date Form Returned £30 Registration Fee Enclosed

CHILD'S PERSONAL RECORD

Child's name:	
Date of birth:	Gender:
Address:	
	Postcode:
Parent/Carer name:	Daytime tel/mobile No:
Parent/Carer email address:	
Child's National Health number:	
Two-year-old funding reference, if applicable:	
Preferred start date: (This can be any time after your child's 2 nd birthday)	
School you believe your child will attend:	
Languages spoken at home:	
Child's main language:	1) Understands:
	2) Speaks:
We will require language interpretation support? (please circle)	Yes No
Religion:	Ethnicity: (please see guidance notes attached)
Are there any cultural or religious observances that you would like us to be aware of when looking after your child? (For example; dress, diet, religious holidays or festivals)	

Whitehill, Welwyn, AL6 9FN
 Telephone (01438) 840132
 Email acornwelwyn@gmail.com
 Registered Charity Number 1054698



Acorn Playgroup and Pre-school is open Monday to Friday, from 9am to 4pm, during term time only.

Our sessions are organised as follows:

- Playgroup 9am – 12pm (2 year olds and 3-4 year olds)
- Lunch Club 12pm – 1pm (3-4 year olds)
- Pre-School 1pm – 3pm (3-4 year olds)
- Pre-School 1pm – 4pm (3-4 year olds)
- Full Day sessions 9am-3/4pm (3-4 year olds)

If these options do not meet your requirements, please do contact us as we will always attempt to be flexible and accomodate your needs where possible.

The term following your child's 3rd birthday, they will become eligible to claim free government childcare funding. This will provide you with 15 hours free, government funded childcare per week (term time only). If you are a working parent and meet government criteria , these hours can be topped up with an additional 15 hours (totalling 30 hours per week). Please check <https://www.childcarechoices.gov.uk/> for eligibility.

To enable us to confirm availability and allocate your placement, please input and return your requested sessions below.

I wish to apply for a full day placement starting in:
(Please enter month and year)

Playgroup sessions operate between the hours of 9:00am- 12:00pm, Monday to Friday. Please indicate below the days required.

Monday	9:00am- 12:00pm
Tuesday	9:00am- 12:00pm
Wednesday	9:00am- 12:00pm
Thursday	9:00am- 12:00pm
Friday	9:00am- 12:00pm

Lunch Club sessions operate between the hours of 12-1pm, Monday to Friday. Please indicate below the days and times required.

Monday	12-1pm
Tuesday	12-1pm
Wednesday	12-1pm
Thursday	12-1pm
Friday	12-1pm

Pre-school sessions operate between the hours of 1:00pm- 3:00pm or 1:00pm- 4:00pm, Monday to Friday. Please indicate below the days required.		
Monday	1:00-3:00pm	1:00-4:00pm
Tuesday	1:00-3:00pm	1:00-4:00pm
Wednesday	1:00-3:00pm	1:00-4:00pm
Thursday	1:00-3:00pm	1:00-4:00pm
Friday	1:00-3:00pm	1:00-4:00pm

Full day sessions operate between the hours of 9am-3pm or 9am-4pm, Monday to Friday. Please indicate below the days and times required.		
Monday	9am-3pm	9am-4pm
Tuesday	9am-3pm	9am-4pm
Wednesday	9am-3pm	9am-4pm
Thursday	9am-3pm	9am-4pm
Friday	9am-3pm	9am-4pm

To enable us to properly manage our waiting list, please advise us if your child is on a waiting list to join another nursery. (Please circle the relevant option)	Yes	No
If yes, please let us know when you expect your child to start.	Date:	

Parent/Guardian Signature:	
Parent/Guardian Name:	
Date:	

**Please complete and return this form to Acorn Playgroup and Pre-school.
Sessions will be offered on a first come, first served basis**

GUIDANCE NOTES

Ethnicity

The table below is used to describe ethnicity. Please complete the application form choosing the appropriate category.

Code	Ethnicity	Code	Ethnicity
ABAN	Asian or Asian British - Bangladeshi	MWBA	Mixed – White and Black African
AIND	Asian or Asian British - Indian	MWBC	Mixed – White and Black Caribbean
AOTH	Asian or Asian British – any other Asian background	MOTH	Mixed – any other mixed background
APKN	Asian or Asian British - Pakistani	WBRI	White - British
BAFR	Black or Black British - African	WIRI	White - Irish
BCRB	Black or Black British - Caribbean	WIRT	Traveller of Irish Heritage
BOTH	Black or Black British – any other Black background	OOH	Any other ethnic group
CHNE	Chinese	NOBT	Information not obtained
MWAS	Mixed – White and Asian	REFU	Parent preferred not to say